logged into your account, you may renew items currently checked out to you and request items in circulating collections you would like check out. **Don't forget to log out of your account when you're finished!**

FURTHER INFORMATION FOR RESEARCHERS USING SIL RESOURCES

These SIL and SI websites are available to enhance your research:

Tools for the Researcher:
www.sil.si.edu/research/

List of SI Libraries locations:
www.sil.si.edu/libraries/index.htm

All the Smithsonian Institution Research Information System (SIRIS) databases:
www.siris.si.edu/

For further information contact:

Smithsonian Institution Libraries
Associate Director for Reader Services
NHB 22 MRC 154
Phone: 202-357-2240
Fax: 202-786-2866

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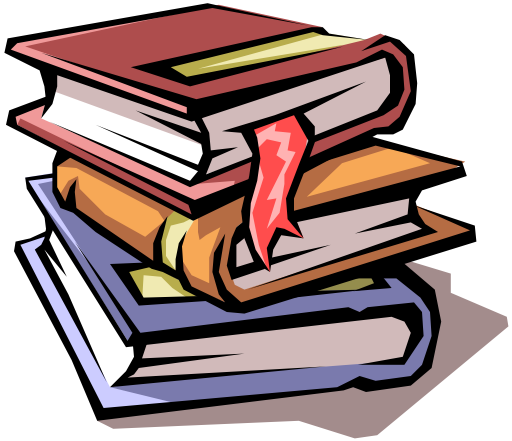
GET HIP:
A GUIDE TO SEARCHING THE SMITHSONIAN INSTITUTION LIBRARIES' WEB-BASED CATALOG



Smithsonian Institution Libraries

WHAT IS HIP?

HIP (Horizon Information Portal) is a versatile web-based product which enables anyone around the world to search Smithsonian Institution databases, including the Smithsonian Institution Libraries' catalog. The Smithsonian Libraries collections contain over 1.5 million volumes, including 15,000 journal titles and 40,000 rare books and manuscripts. This brochure provides brief guidelines for searching for material in those collections and using other features available in HIP. The HIP URL is: http://siris-libraries.si.edu/.

SEARCHING THE LIBRARY CATALOG

BROWSE SEARCH

Browse searching is the same for each type of search. Enter the term in the appropriate search box then click the Go button. The results list will have the closest alphabetic match to your term at the top. Don't worry about using capital letters in searching.

Examples of Author Browse searches:

twain m
garcia-franco OR garcia franco
national academy of sciences

Examples of Title/Serial Title/Series Title Browse searches:
[Omit initial articles such as *the, an, la, der*, etc.]

sound and the fury
whos who in america OR who's who in america

east-west encounter OR east west encounter
scientific american
academic press geology series

Examples of Subject Browse searches
[Note: the Subject Search uses standardized Library of Congress subject headings; subject subdivisions should be preceded by two hyphens]:

bird watching
california--history ['*history*' is a subdivision]

Examples of Call Number/Local Call Number Browse searches:

q1.n215

q1 n215

q1n215

video000026
video 000026

KEYWORD/COMBINED SEARCH

Keyword/Combined searches retrieve records containing all the words entered. To obtain the best results, use the most distinctive words in your search. Exclude common words such as 'national' or 'united'. Use the asterisk (*) as the "wildcard" symbol if the exact term is unknown. For example Author Keyword search 'steven*' retrieves Stevens, Stevenson, Stevensen, etc. Sorting and Limiting criteria are available to refine searches.

Examples of Keyword/Combined searches:

General keyword: military colonial
Author keyword: coleman johnson
Title keyword: sound fury
Subject keyword: music confederate
Serials keyword: chronicle education

Combined: General Keyword: (california OR alaska) AND Subject Keyword: gold

OTHER FEATURES IN HIP

Create your own bibliography:

As you retrieve bibliographic entries of interest, you may click on the "Add to my list" button of each one. This will create a temporary list of items from your search results. You can view the list, sort the list, add or remove items from the list, or email the list using the **My List** feature. Click the My List icon on the toolbar. If you want to sort the list, click on the name of the column you want to sort by. Email the list by entering an email address in the appropriate field. If you have a user account ("My Account") you may save a list for future reference.

Manage your library account:

With your SIL library card you have access to your library account information with the **My Account** feature. When you log into your account, you can view items currently checked out to you, holds you have requested, blocks on your account, and any lists you have saved. Also while